

Charter of the Danish - Chinese Volunteer association

§ 1 Name

- A. The name of the association is "The Danish - Chinese Volunteer Association"
- B. The Association is located in Lyngby Taarbæk municipality.

§ 2 Purpose

Association is a non political or religious organization. The purpose is:

- To create a culture and society network between the Denmark and China.
- To help Chinese people integrate into Danish society.
- To Promote knowledge, experience and culture exchange between Danes and Chinese.

The association is based on the social responsibilities and active membership.

Association members have both power and responsibility for planning and execution of its activities.

§ 3 Members

- A. Anyone, who signs up and want to work for the association's goals, can become a member.
- B. Registration can be done at anytime of the year by paying membership fee to the association's accountant. A full year's membership fee should be paid, and the membership is valid from the enrollment date until the next general assembly.
- C. Resignation should be done by writing (by Email or letter). The already paid membership fee will not be refunded after resignation.

§ 4 Membership fee

- A. The amount of the membership fee should be fixed for the whole year period(until the next general assembly)
- B. The amount of the membership fee should be determined by the majority of members present at the general assembly.
- C. The membership fee must be paid within one month after the general assembly.
- D. The membership fee can either be transferred into the association's bank account or be paid in cash to the association's accountant.

§ 5 Exclusion

- A. Membership is dissolved, if a member does not pay its annual subscription on time.
- B. The board can expel a member by the majority's decision. If the expelled member wishes to appeal to the decision, an extra general assembly should be called, where a majority of those present must approve the board's decision.

§ 6 The association leadership

- A. The association board is consists of 5 members, who are elected by the General Assembly for a period of 2 years. For consistency purpose, 2 members are elected in even years and 3 members in odd years.

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- B. Immediately after the election, the Board must decide on the role of chairman, deputy, accountant and secretary.
- C. Each year the General Assembly shall elect 2 supplements.
- D. The Board shall decide on the rules and procedures by themselves.
- E. The board's decisions are valid only when at least half of its members are present.
- F. The chairman hosts Board Meetings, and in his absence the deputy takes over.
- G. The association's documentations should be signed by chairman or in his absence the deputy.
- H. Economic transactions should be signed by accountant and chairman or accountant and deputy
- I. In case it is necessary, the board can establish a committee. The committee's chairman must always be a board member.
- J. The Board can delegate tasks to members outside the board. Board can also hire paid assistants, if necessary.

§7 Budget

- A. The financial year is from 1st January to 31st December.
- B. The draft of the budget, which is drawn up by the accountant, should be approved at least 8 days before the general assembly.
- C. The Association's assets should be kept in a recognized bank.
- D. Accountant can keep at most 1,000 DKK in cash.
- E. The Association's asset may not established by loan.

§ 8 Obligations

The association's obligations shall be based only on its assets, and no one else has any personal responsibility for the association's obligations.

§ 9 Financial Auditor

- A. The Annual General assembly elects 1 financial auditor for year.
- B. Also one deputy financial auditor is elected.
- C. A suitable expert can be chosen as the financial auditor and deputy financial auditor. They do not have to be members of the association.

§ 10 General Assembly

- 1. The General Assembly is the highest ruling authority.
- 2. Annual General Assembly is held each year in March.
- 3. The General Assembly is convened at least 3 weeks ahead of time by notifying all members in writing.
- 4. Proposals to the General Assembly must be submitted at least 14 days before the assembly.
- 5. Only valid members, who have paid the membership fee for the last annual period, are allowed to vote.
- 6. Voting is done by raising hands. However, when more than 10% of the attendees request, the voting can also be performed in writing.
- 7. Elections to the Board must always be in writing.

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8. All decisions are based on a majority vote. Legally, the General Assembly is allowed to take decisions disregarding the number of present members.
9. The voting right cannot be delegated to other people.
10. Agenda at the General Assembly is the following:
 - 1). Election of chairman.
 - 2). Election of vote counters.
 - 3). Presenting and approving the annual report.
 - 4). Presenting and approving the annual accounts
 - 5). Receiving proposals
 - 6). Budget for the next year
 - 7). Election of board members
 - 8). Election of 1-2 Board substitutes
 - 9). Election of Auditor and Auditor substitute
 - 10). Election of committee (if needed)
 - 11). A.O.B
- 11). Extraordinary General Assembly may be called at any time by the board and will also be held when at least 25% members (at least 3 members) submit a request in writing. Extraordinary General Assembly shall be convened at least 3 weeks and a maximum of 5 weeks' notice.

§ 11 Amendments to the charter

Amendments to the charter may be adopted at any general Assembly if at least 2 / 3 members vote for it.

§ 12 Society's dissolution

- A. The dissolution of the association can only be determined at a specially convened meeting.
- B. The dissolution of the association requires that at least 3 / 4 members vote for it.
- C. The association's assets should be used for welfare and no-profit purposes, which is consistent with the association's goal. The way how to use the assets should be determined by the last general assembly meeting.

Adopted by the General Assembly on March 24th, 2012

Meeting chairman's signature _____

President's signature _____